

<b>USMEPCOM SERVICE LIAISON VERIFICATION PACKET</b> <b>ARMY RESERVE/RIGHT SIDE</b> (For use of this form, see USMEPCOM Reg 601-23)		<b>FOR OFFICIAL USE ONLY</b> Page 1 of 2 Pages			
		<b>SUB-PACKET NUMBER</b>			
<b>DOCUMENTS</b>		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<input type="checkbox"/>	USAREC Form 1127 (Statement of Enlistment (or Appointment) Army Policy)	O	cy	cy	cy
<input type="checkbox"/>	USAREC Form 1153 (Statement of Enlistment (Army Station/Unit/Command Area Enlistment))	O	cy	cy	cy
<input type="checkbox"/>	USAREC Form 1156 (Statement of Enlistment (Concealment of Information)	O	cy	cy	cy
<input type="checkbox"/>	USAREC Form 1150 (Statement of Understanding Army Policy)	O	cy	cy	cy
<input type="checkbox"/>	USAREC Form 1037 (Probation Officer and/or Court Records Check)	cy	NA	NA	NA
<input type="checkbox"/>	DA Form 3540 (Certificate and Ack of Svc Rqmt) (DD Form 4-series Annex)	O	cy	cy	cy
<input type="checkbox"/>	Addendum(s) to DA Form 3540	O	cy	cy	cy
<input type="checkbox"/>	Reserve Annex	O	cy	cy	cy
<input type="checkbox"/>	DA Form 5261-R Selected Reserve Incentive Program - Enlistment Bonus Addendum	O	cy	cy	cy
<input type="checkbox"/>	DA Form 5261-R-4 Student Form Repayment Program Addendum	O	cy	cy	cy
<input type="checkbox"/>	DA Form 5435-1 Statement of Understanding - Montgomery GI Bill NPA Kicker	O	cy	cy	cy
<input type="checkbox"/>	DA Form 5435-R-E Statement of Understanding - Montgomery GI Bill Selected Reserve	O	cy	cy	cy
<input type="checkbox"/>	DA Form 3283-R (Statement of Member Removal from the Temporary Disability Retired List) (DD Form 4-series annex)	O	cy	cy	cy
<input type="checkbox"/>	DA Form 3286-67 (Statement of Understanding (Army Policy)) (DD Form 4-series annex) (GCR Dynamic Annex)	O	cy	cy	cy
<input type="checkbox"/>	USAREC Form 1107 (Statement for Enlist (or Appt) Army Policy)	O	cy	cy	cy
<input type="checkbox"/>	DA Form 4187 (Personnel Action)**	O	cy	cy	cy
<input type="checkbox"/>	DA Form 330 (Language Proficiency Questionnaire)**	O	cy	cy	cy
<input type="checkbox"/>	DA Form 1811 (Physical Data and Aptitude Test Scores Upon Release From Active Duty)	cy	cy	O	NA
<input type="checkbox"/>	USAREC Stmt of Understanding (continuation of DD Form 1966-series)	O	cy	cy	cy
<input type="checkbox"/>	REQUEST printout	NA	O	NA	NA
<input type="checkbox"/>	Request for Waiver	O	cy	NA	NA
<input type="checkbox"/>	DA Form 873 (Certificate of Clearance and/or Security Determination)	NA	O	NA	cy
<input type="checkbox"/>	DA Form 1696-R (Reenl Qual Appl)	O	cy	NA	NA
<input type="checkbox"/>	DA Form 3685 (JUMPS Army Pay Elections)	NA	NA	cy	NA
<input type="checkbox"/>	DA Form 5435-R (Stmnt of Understanding-Selected Reserve Education Assistance Program)	O	cy	NA	NA
<input type="checkbox"/>	Authorized miscellaneous/personal docs used to verify requirements, education, dependency, citizenship (including INS docs), etc.	NA	cy	O	cy
<input type="checkbox"/>	Documents for Civilian Acquired Skills Program**	cy	O	NA	NA
<input type="checkbox"/>	Grade determination documents & authorized correspondence	O	cy	NA	cy
<input type="checkbox"/>	USAREC Form 1104 (Enlistment Eligibility Questionnaire)	NA	O/cy	NA	NA
<input type="checkbox"/>	SSN documentation	NA	cy	cy	O
<input type="checkbox"/>	EPSQ/SF 86 diskette	NA	O	NA	NA
<input type="checkbox"/>	INS Verification Documents	cy	O	NA	cy
<b>NOTE:</b> Place a check mark in the block to the left of the documents for documents that are required and included. Place an "NA" in the block to the left of the documents for documents that are not required. Place an "NP" in the block to the left of the documents for documents that are not provided.					
<b>The Inclusion/Sequence of Forms Verified By</b>					
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">           _____            Service Rep Signature         </div> <div style="width: 45%;">           _____            Printed Name of Service Rep         </div> </div>					

# ARMY RESERVE ADDRESSES AND NOTES

## TABLE 8-2

Page 2 of 2 Pages

### PACKET NUMBER

- 1 Cdr, AR-PERSCOM, ATTN: APRC-CIS-PP, 1 Reserve Way St. Louis, MO 63132-5200 (note 2)
- 2 AG Battalion (Reception) or training activity (note 3)
- 3 Enlistee (Applicants will receive their documents (packet 3) before they depart the MEPS)
- 4 Troop Program Unit (note 3) and National Army Medical Department (AMEDD) Augmentation Detachment (NAAD) (note 3a), and Reserve Associate Support Program (RASP) (note 3b)

**NOTE:** MIRS produced forms will be on plain white bond paper via laser printer. Reproduction of MIRS laser printed forms will not be used as an original. Follow DD Form 4 copy guidance in Chapter 5

### LEGEND

\*\* denotes a document that is distributed "if applicable"  
 O denotes an original "cy" denotes a copy  
 O/cy means that an original or copy can be included in the packet  
 2cy denotes 2 copies  
 cy2 denotes copy 2  
 NA means that distribution is not required

### NOTES:

1. \*\* IF APPLICABLE.
2. For U.S. Army Chaplain candidates:
  - a. Forward the original copy of the completed physical, with ALL test results recorded, and DD Form 2808. Item #74b/SF 88, item #76 (PULHES) completed to:
 

CDR AR-PERSCOM  
 ATTN: ARPC-PSP-OPA  
 1 Reserve Way  
 St. Louis, MO 63132-5200
  - b. Mail completed copy of the physical to the applicant for submission with their application packet.
  - c. Give a working copy of the physical to the officer applicant before he/she leaves the MEPS.
3. This packet is retained by Army Service counselor/liaison for enlistees scheduled to return to the MEPS for IADT/ADT. If enlistee is not scheduled to enter on active duty for training, forward this packet to the reserve Troop Program Unit (TPU).
  - a. If notified by the Army Service counselor/liaison that enlistee is to be assigned to TPU with further assignment to the National Army Medical Department (AMEDD) Augmentation Detachment (NAAD), send Packet 4 to:
 

National AMEDD Augmentation Detachment  
 3800 N. Camp Creek Parkway, S.W.  
 Atlanta, GA 30331-5099
  - b. If enlistee is accessed under the RASP program, send Packet 4 to:
 

U.S. Army Reserve Command  
 DCSPER  
 ATTN: AFRC-PRS-P (RASP)  
 3800 N. Camp Creek Parkway, S.W.  
 Atlanta, GA 30331-5099
4. USMEPCOM Form 601-23-E, if applicable, USMEPCOM Form 680-3A-E, and any remaining extraneous copies of forms or papers will be furnished to the Service counselor/liaison for the recruiting residual files or other disposition.
5. USAR enlistees. Mail directly to the TPU a packet on each applicant that enlists. Anchorage and Honolulu MEPS will mail the packet to the following addresses:
 

<p>Alaska-Commander          813th Engineer Bn (Const)          ATTN: Records NCO          Fort Richardson, AK 99505</p>	<p>Honolulu-Commander          IX Corps (Reinf)          ATTN: APIX-RG          Fort DeRussy, HI 96815-1997</p>
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6. Shipping of applicants will not be delayed due to non-receipt of Service unique forms and/or documents.